

## COMING BACK TO SCHOOL – A GUIDE FOR PARENTS

Our school will look and feel very different when we begin to re-open for more children. Children will not be taught in their old classes, or even their old classrooms. This is because we want to keep the numbers in each room as small as possible.



### Contacting School

From Monday, 1<sup>st</sup> June, parents are no longer allowed in the school building, unless it is for a significant or specific reason. This is to keep the number of people in the building to the minimum necessary.

If you need to contact school for any reason, please use any of the following channels:

- Telephone – 0115 9155765
- Email – [admin@robertshaw.nottingham.sch.uk](mailto:admin@robertshaw.nottingham.sch.uk)
- Twitter – @robertshawDHT
- ClassDojo
- SchoolComms



### Organisation

There will be four Year 6 bubbles, and your child will be allocated a 'bubble'. Your child will remain in this 'bubble' throughout the day.

Bubble	Staff	Room
1	Mr Pulk & Miss Kaur	6AP
2	Mrs Manjunath & Miss Pascoe	5SM
3	Mr McDonald & Mr Ali	4ML
4	Mrs Amoabil & Mrs Raynor	3GD

All children will enter school from the Dorothy Grove playground. Bubble 1 and 3 will enter school via the KS1 doors (right hand side of the playground). Bubble 2 and 4 will enter via the KS2 doors (left hand side of the playground). They will leave school from the same doors.



### The School Day

Year 6 pupils will be in school Mondays, Tuesdays, Thursdays and Fridays. On a Wednesday, our school will be 'Deep Cleaned'. Year 6 pupils will be in school from Monday, 8<sup>th</sup> June until Friday, 3<sup>rd</sup> July 2020 only.

The school day will be different, with each bubble starting and ending the day at different times. This is to keep the number of people gathering as small as possible. There will still be a morning and afternoon break, as well as a one-hour lunch. This will be until we have more children in school.

Here are the session times for the different bubbles:

Bubbles	Start	AM Break	Lunch	PM Break	End
1 & 2	9.00am	10.15 – 10.30	12.00 – 1.00	1.15 – 1.30	2.45pm
3 & 4	9.15am	10.30 – 10.45	12.15 – 1.15	1.30 – 1.45	3.00pm

Please do not arrive too early or late for your child's session. It is very important that the start and end of the day times are adhered to in order to prevent gatherings of large numbers of people. Remember – safety first!

If you choose to walk with your child to school, that is your decision and you must observe social distancing at all times. To avoid too many adults gathering, we ask only 1 parent accompanies each child. However, if your child usually walks to school alone and you are happy for this to continue, this is fine with us.

If you travel by car, wherever possible, please remain in your car and allow your child to enter the playground unaccompanied.



### Curriculum

When your child returns, the most important thing is that they feel happy and safe in school. To ensure this happens, we will devote lots of session time to explaining the new routines, as well as time to explore feelings and worries. There will be time during each day for revisiting skills in English and mathematics in preparation for secondary school.

In addition, there will be time for art, outdoor learning and some sports. This will be non-contact, socially distanced sports activities. Each child will have access to an iPad for the duration of their time in school, which will be used to complete independent online tasks set by the group teacher.

Each Wednesday, when school is closed to Year 6 pupils, they will complete tasks online. Once Year 6 have completed their time in school with us on Friday, 26<sup>th</sup> June, further online activities will be available until the end of the summer term.



### School Meals & Snacks

There will be no tuck shop available at morning break times, however children may bring in a snack for break. This could be a piece of fruit or a cereal bar. Sweets and chocolates are not allowed, as we still operate as a healthy school.

Each child should bring in their own water bottle, which will remain with them at all times.

At lunchtime, we will only be serving packed lunches. Children who are entitled to a Free School Meal will be provided with a packed lunch each day, prepared by school kitchen staff. Packed lunches can be purchased by contacting the School Office.

Children bringing packed lunches from home must bring this in a disposable bag – these will be thrown away at the end of lunch. This is to reduce the things being brought to and from school.



### Uniform

It will not be necessary for pupils to wear their school uniform when they return. This is for many reasons:

- It may not fit them anymore!
- There are only a few weeks left
- Buying a new one would not make sense financially
- They will need to wear a clean set of clothes every day

Instead, we would like children to wear their normal clothes, suitable for playing out in as we hope to make use of our school grounds in the warm weather. It is not necessary to bring PE kit to school.



### Behaviour

Our three, simple school rules remain in place, as they cover practically everything!

- Please be polite
- Please be respectful
- Please do as you are asked

However, we do set out our expectations below. These expectations are all centred around keeping ourselves and others safe.

- I will walk around school quietly and sensibly, following the isolation route and keeping to the markers on the floor.
- I will try to keep a 2-metre distance between me and others.
- I will wash my hands regularly with soap and water or use antibacterial hand gel.

If your child is uncooperative and does not follow our rules or meets our expectations, we may ask you to collect them from school.

You can find our Behaviour Policy addendum on our website and enclosed in this pack.



### Attendance & Punctuality

It is an expectation that children will attend for all four days, unless they become ill or develop Covid-19 symptoms. If your child is not able to attend their place, it is important that parents follow the usual absence reporting procedure. This is done by telephoning the school office on 0115 9155765 or sending a text to us via SchoolComms.

Please ensure your child arrives on time for their session. This allows us to ensure that everyone can wash their hands and arrive at their bubble room before the next bubble arrives. Remember, distancing is key.



### First Aid

Our provision of first aid will continue as normal. However, trained staff giving first aid treatment will be wearing PPE (personal protective equipment) including gloves, an apron, a face mask and goggles. This is because of the close proximity they will be with your child.

Our first aid rooms will be the small group room nearest the KS1 playground and the SENDCo office near the dining room.

If your child suffers with asthma, please ensure they have their inhaler with them in school. If your child takes any medication and needs it in school, please complete a medicine form available at the School Office.



### Moving around School

Movement around school by children and adults will be kept to a minimum. When moving around school, it is important that children stay to the left of the corridors and stairs and respect the 2-metre distancing in place.

Children will be accompanied by a member of staff for each visit to the toilet; the member of staff will remain in the corridor at all times.



### Cleaning Routines

We are committed to ensuring our school remains as clean and hygienic as possible. Each day before school, the building will be cleaned as it normally would. During the day, there will be an on-site cleaner, whose role will be to continually wipe surfaces, door handles and tables and regularly clean our toilets. Each Wednesday, when school is closed to Year 6 pupils, the cleaning team will carry out a 'Deep Clean' of school.

We will also ensure there is enough soap, water, hand sanitiser gel and paper towels for everyone.



## COVID-19

Please keep school informed if your child, or any other member of your household develops symptoms of COVID-19. If this happens, your child will need to isolate for 14 days and will not be allowed to attend school.

If your child develops symptoms in school, we will contact you to collect them immediately. Any siblings also in school will need to be collected. Your child will be isolated from the rest of the school and will be accompanied by a member of staff. This member of staff will be wearing full PPE (personal protective equipment) including gloves, an apron, a face mask and goggles. This is because of the close proximity they will be with your child.

## Respiratory Hygiene



Maintaining good respiratory hygiene is key.

Each child will have a supply of tissues and nappy bags to place any used tissues in. A nappy bag should be used on each occasion and tied. After using a tissue to catch a sneeze or wipe their nose must wash their hands.

All used nappy bags should be left on children's tables for the cleaning team to remove during their rounds.